



OFFICE OF THE PRINCIPAL
RAMAJEE DEGREE MAHAVIDYALAYA
BHISMAGIRI, GANJAM ODISHA

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Ref No. 135 // 2020

Date:- 18/06/2020

OFFICE ORDER
ADMINISTRATIVE COUNCILS & COMMITTEES FOR THE SESSION 2020-2021

1.OFFICE :

Mr. Raghunath Nayak, Lect.in History (Principal)

2.College Council :

Mr. Raghunath Nayak, Lect.in History (Principal)	- Chairman
Mr. Nihar Ranjan Kar, Lect.in Pol.Science	- Member
Smt. Nutan Dash, Lect.in Economics	- Member
Mr. Debadatta Panda, Lect.in Odia	- Member
Miss. Iti Prabha, Lect.in Pol.Science	- Member
Mr. Kanhu Charan Padhy, Lect.in Math	- Member
Smt. Sasmita Pradhan, Lect.in History	- Member
Mr. Narayan Biswasray, Lect.in Chemistry	- Member
Mr. Prasant Kumar Panda, Lect.in Botany	- Member
Mr. Lingaraj Panigrahy, Lect.in Zoology	- Member
Mr. Ranjit Sethy, Lect.in Physics	- Member

3.Administrative Committee :

Mr. Nihar Ranjan Kar, Lect.in Pol.Science	- Administrative Bursar
Mr. Narayan Biswasraya, Lect.in Chemistry	- Associate Administrative Bursar (Member)

4.Acadmic Council :

Smt. Nutan Dash, Lect.in Economics	- Administrative Bursar
Mr. Debadatta Panda, Lect.in Odia	- Associate Administrative Bursar (Member)

5.Finance Committee :

Mr. Nihar Ranjan Kar, Lect.in Pol.Science	- Account Bursar
Smt. Sasmita Pradhan, Lect.in History	- Associate Account Bursar (Member)

6.Admission Section :

Mr. Nihar Ranjan Kar, Lect.in Pol.Science	- Admission-In-charge
Mr. Prasant Kumar Panda, Lect.in Botany	- Help Desk
Mr. Chhabi Kumar Mahanty, Junior Clerk/Typist	- Help Desk
Mr. Ranjit Sethy, Lect.in Physics	- Validation
Miss. Iti Prabha, Lect.in Pol.Science	- Validation

7.Examination Committee :

Mr. Nihar Ranjan Kar, Lect.in Pol.Science
Mr. Debadatta Panda, Lect.in Odia

- Examination-In-charge
-Associate Examination-in-charge (Member)

8.Purchasing & Development Committee :

Mr. Nihar Ranjan Kar, Lect.in Pol.Science
Miss. Kumar Priyadarsini Pradhan, Lect.in Education
Mr. Ranjit Sethy, Lect.in Physics
Mr. Ranjan Gouda, Lect.in English

- In-charge
- Member
- Member
- Member

9.Library Committee :

Smt. Nutan Dash, Lect.in Economics
Mr. Debadatta Panda, Lect.in Odia
Mr. Sontoys Kumar Padhy, Asst. Librarian

- In-charge
- Member
- Member

10.Stock-in-charge :

Mr. Kanhu Charan Padhy, Lect.in Math
Miss. Iti Prabha, Lect.in Pol.Science
Mr. Narayan Biswasray, Lect.in Chemistry

- In-charge
- Member
- Member

11.Cultural-in-charge :

Mr. Debadatta Panda, Lect.in Odia
Mr. Prasant Kumar Panda, Lect.in Botany
Smt. Rasmita Kumari Mekup, Lect.in Odia
Mr. Ranjit Sethy, Lect.in Physics

- In-charge
- Member
- Member
- Member

12.Picnic, Drama & Annual Day Committee :

Mr. Nihar Ranjan Kar, Lect.in Pol.Science
Mr. Debadatta Panda, Lect.in Odia
Mr. Ranjit Sethy, Lect.in Physics
Miss. Kumar Priyadarsini Pradhan, Lect.in Education
Mr. Prasant Kumar Panda, Lect.in Botany
Mr. Lingaraj Panigrahy, Lect.in Zoology

- In-charge
- Member
- Member
- Member
- Member
- Member

13.Magazine & Calender :

Mr. Debadatta Panda, Lect.in Odia
Mr. Ranjan Gouda, Lect.in English
Miss. Iti Prabha, Lect.in Pol.Science

- In-charge
- Member
- Member

14.Youth Red Cross & Eco Club/Red Ribbon Club :

Mr. Nihar Ranjan Kar, Lect.in Pol.Science
Miss. Iti Prabha, Lect.in Pol.Science

- Male Unit
(Counsellor) - Female Unit

15.Scout & Guide Counsellors :

Mr. Prasant Kumar Panda, Lect.in Botany
Miss. Kumar Priyadarsini Pradhan, Lect.in Education

- Male Unit
- Female Unit

16.Boy's Common Room :

Mr. Ranjit Sethy, Lect.in Physics
Mr. Ranjan Gouda, Lect.in English

- In-charge
- Member

17.Girl's Common Room :

Smt. Rasmita Kumari Mekup, Lect.in Odia

- In-charge

Miss. Kumar Priyadarsini Pradhan, Lect.in Education - Member

18. Medical (First Aid) :

Mr. Debadatta Panda, Lect.in Odia - In-charge

Mr. Lingaraj Panigrahy, Lect.in Zoology - Member

19. Anti-Ragging Cell :

Smt. Nutan Dash, Lect.in Economics - In-charge

Mr. Debadatta Panda, Lect.in Odia - Member

20. Discipline Committee :

Mr. Nihar Ranjan Kar, Lect.in Pol.Science - In-charge

Mr. Prasant Kumar Panda, Lect.in Botany - Member

Smt. Rasmita Kumari Mekup, Lect.in Odia - Member

21. Evaluation Committee :

Mr. Kanhu Charan Padhy, Lect.in Math - In-charge

Mr. Lingaraj Panigrahy, Lect.in Zoology - Member

22. Sexual Harassment Cell :

Mr. Debadatta Panda, Lect.in Odia - In-charge

Miss. Kumar Priyadarsini Pradhan, Lect.in Education - Member

23. Career Counselling Cell :

Mr. Kanhu Charan Padhy, Lect.in Math - In-charge

Mr. Narayan Biswasray, Lect.in Chemistry - Member

24. Nodal Officer, All India Survey on Higher Education :

Mr. Raghunath Nayak, Lect.in History (Principal)

25. Block Development Nodal Officer, Suliapada Block :

(Internship Orientation Programme):

Mr. Nihar Ranjan Kar, Lect.in Pol.Science

26. Employees Provident Fund (EPF) :

Smt. Nutan Dash, Lect.in Economics - In-charge

Mr. Ranjit Sathy, Lect.in Physics - Member

27. RTI :

Mr. Kanhu Charan Padhy, Lect.in Math - Public Information Officer

Mr. Lingaraj Panigrahy, Lect.in Zoology - Asst. Public Information Officer

28. UGC :

Mr. Nihar Ranjan Kar, Lect.in Pol.Science - NAAC Co-ordinator

Mr. Debadatta Panda, Lect.in Odia - UGC-in-charge

Mr. Kanhu Charan Padhy, Lect.in Math - IQAC Co-ordinator

29. UGC Planning Committee :

Mr. Raghunath Nayak, Lect.in History (Principal) - Chairman

Mr. Debadatta Panda, Lect.in Odia - Member

Mr. Prasant Kumar Panda, Lect.in Botany - Member

Mr. Nihar Ranjan Kar, Lect.in Pol.Science-Account Bursar - Member

Mr. Kanhu Charan Padhy, Lect.in Math - IQAC-Member

Mr. Sontohs Kumar Padhy, Asst. Librarian

30.UGC Building Committee :

Mr. Raghunath Nayak, Lect.in History (Principal)	- Chairman
Mr. Ranjit Sethy, Lect.in Physics, Representative of University	- Member
Mr. Nihar Ranjan Kar, Lect.in Pol.Science, Administrative Bursar	- Member
Smt. Nutan Dash, Lect.in Economics, Accademic Bursar	- Member
Mr. Nihar Ranjan Kar, Lect.in Pol.Science, Account Bursar	- Member
Mr. Debadatta Panda, Lect.in Odia, UGC-in-charge	- Member
Mr. Lingaraj Panigrahy, Lect.in Zoology	- Member
Mr. Chhabi Kumar Mohanty, Accountant	

31.IQAC :

Mr. Raghunath Nayak, Lect.in History (Principal)	- Chairman
Mr. Narayan Biswasray, Lect.in Chemistry, Administrative Bursar	- Member
Mr. Nihar Ranjan Kar, Lect.in Pol.Science, NAAC Coordinator	- Member
Smt. Sasmita Pradhan, Lect.in History, Account Bursar	- Member
Mr. Debadatta Panda, Lect.in Odia, UGC-i-charge	- Member
Miss. Iti Prabha, Lect.in Pol.Science,	- Member
Mr. Kanhu Charan Padhy, Lect.in Math, IQAC Coordinator	- Member

32.Building Committee, Infrastructure Assistance, Govt. of Odisha :

Mr. V .kiriti vasan Sub- collector cum ADM, Berhampuer Sub-Division. President Governing Body	-
Mr. Raghunath Nayak, Principal	- Member
Mr. Ranjit Sethy, Lect.in Physics	-Member
Mr. Prasant Kumar Panda, Lect.in Botany	- Member
Mr. Narayan Biswasray, Lect.in Chemistry, Administrative Bursar	- Member
Mr. Nihar Ranjan Kar, Lect.in Pol.Science, Account Bursar	- Member
Mr. Chhabi Kumar Mohanty, Accountant	

33.Laboratories :

Miss Neelam Maharana, Demo.in Zoology
Mr. Narayan Biswasray, Lect.in Chemistry
Mr. Prasant Kumar Panda, Lect.in Botany
Miss Kumari Priyadarsini Pradhan, Lect.in Edcuation

PRINCIPAL *Ranjan* 18/06/2020
PRINCIPAL
RAMAJEE ENGINEERING MAHAVIDYALAYA
BHISMAGIRI (GANJAM)

Compensation Committee

Resolution 02

@ 9.12.12 Resolved that the
 Nixon Foundation Ltd. is
 authorised to complete the
 building of the new centre
 and condition

[Signature]
 Secretary

PROCESSED
 FINANCE DEPT. HANDBOOK
 FINANCE DEPT.

Compensation Committee

DA. 08/01/2021

The Construction Committee meeting is held on 08/01/2021 at Principal's chamber, under the Presidents ship of Principal. The following decisions are taken for the construction of Administrative Building which has sanction by DHE vide letter No 10396 Dtl 29.02.2020 & amounting Rs 10,00,000/- (Ten lakh)

01. Principal - President
02. Nihao Ramrao Kar - Administ. Bldg
03. Debadutta Panda, Lect in edic
04. Narasim Bishetty - Lect in che
05. Kanhu ch. Pathy - Lect in new Tech
06. Ramrao. K. S. - Lect in Phy
07. S. N. Gambadhar Lemke
Asst Engineer
Digapahadi Block.

Resoln No-1. It is unanimously decided the construction work is going under the supervision of Asst Engineer, Digapahadi Block. Digapahadi. (nm)

Resolution No 2

Shri Vikas Ramam has
been entrusted with the Administration
Bureau is hereby authorized
to construct the building
of the new building

Rajya
PRINCIPAL 08/04/2021
RAMAJEE DEGREE MAHAYALAYA
BHISMAGIRI (GANJAM)

DI 09.08.2021

The Construction Committee Meeting is held on 09.08.2021 at Principal's Chamber under the Chairmanship of Principal. The following decisions are taken for the construction of Library Building which has sanctioned by DHE vide Letter No 9548/ DI 24.02.2021 of amount Rs 10,000.00 (Ten thousand

members.

- 01 Principal. President. Ranalee 09/08/2021
- 02 Nihar Ranjan Kumar. Administrative Officer. Nihar 09/08/2021
- 03 Debadutta Panda. Member. Debadutta 09/08/2021
- 04 Nandya Bhanu Singh. Member. Nandya 09/08/2021
- 05 Kanchu Ch. Pasha. Member. Kanchu 09/08/2021
- 06 Rakesh Kumar Singh. Lecturer. Rakesh 09/08/2021
07. Sanjiv Kumar. Member.

08. Sanjiv Kumar. Librarian. Sanjiv 09/08/2021

Resolution 01. It is unanimously decided that construction work is going under the supervision of Asst Engineer - Digapahar Block Digapahar (h.m.)

Resolution 02

Sh. Nihar Ranjan Kumar has been authorized to construct the Building as per the guideline

Ranalee 09/08/2021
PRINCIPAL
RANALEE DEGREE MAHABIDYALAYA
BANSAGIRI (GANJAM)